Registering From Your Worksheet:

- Begin by logging into your WebAdvisor account.
- Then, select “Students” from the menu.
- From there you will need to select “Register.”
- Click the box next to the courses that you are registering for and hit submit.
- The courses must be advisor approved or advisor added.
- They can only be for the upcoming semester.

Registering (Continued):

- In this screen you will be given all of the sections of a particular course that are being offered in the semester you have chosen.
- Select the sections that you have chosen on your “Section Selection” form and hit submit.
- In the next screen, “Register and Drop Selections,” click on the drop down box beside the sections you have chosen and select RG-Register for each of the sections.

Helpful Information:

- Emory & Henry uses priority registration. WebAdvisor will not let you register until your assigned day.
- You will not be able to register online if your advisor has not approved your worksheet online.
- You will not be allowed to register for the following courses online:
  1) Classes that require instructor or department consent
  2) Classes that require special paperwork (460, 470, 480, 490)
  3) Classes that have time conflicts.
  4) Classes with prerequisites. Even if your advisor is allowing you to take them, the system still evaluates based on the catalog requirements.