ADD/DROP

Office of the Registrar
Emory & Henry College

Student Name:_____ SSN/ID:_____
Last First Middle

☐Fall ☐Spring ☐Summer Session I ☐Summer Session II Year:_____

COURSES TO BE DROPPED:

DEPT	COURSE NUMBER	SECTION	INSTRUCTOR	REPEAT	DAYS	TIME	CREDIT HOURS
POLS	311	1	Jones	No	TH	3:00	3

Total Credit Hours DROPPED:_____

COURSES TO BE ADDED:

After the first class meeting, you may add a course only with the signature of the instructor.
Please ask the instructor to show approval by signing in the Instructor column below.

DEPT	COURSE NUMBER	SECTION	INSTRUCTOR	REPEAT	DAYS	TIME	CREDIT HOURS
POLS	311	1	Jones	No	TH	3:00	3

460 Independent Study; 470/471 Internship; 480 Senior Project; or 490/491 Honors Thesis:

(Requires the completion of the 460/470/480/490 form also)

DEPT	COURSE NUMBER	SECTION	APPROVAL	CREDIT HOURS
			DEPARTMENT CHAIR: _____ INSTRUCTOR: _____	

Total Credit Hours ADDED:_____

Note: You must be enrolled for at least 12 credit hours to be a full-time student. Dropping below 12 credit hours may affect your eligibility for financial aid.

Student's Signature:_____ Date:_____

Advisor's Signature:_____ Date:_____

*Dean of Faculty's Signature:_____ Date:_____

*The signature of the Dean of Faculty is required for course addition resulting in more than 17.5 credit hours. Bring this form in person to the Registrar's Office during designated Add/Drop periods.