

GUARANTEED ADMISSION AGREEMENT
VIRGINIA HIGHLANDS COMMUNITY COLLEGE
AND
EMORY & HENRY COLLEGE

Emory & Henry College (E&H) and the Virginia Highlands Community College (VHCC), recognizing the need to facilitate the transfer of students from the community college to E&H, resolve to adopt a Guaranteed Admission Agreement (GAA). E&H provides special opportunities to help VHCC students experience a smooth transition to E&H.

In an effort to ease the transfer process, VHCC and E&H provide the following guaranteed admission agreement.

Definitions

“Transfer-oriented associate degrees” refers to VHCC Associate of Arts and Sciences degrees. This includes VHCC General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Committee on Transfer.

“Accredited institutions” are non-profit institutions accredited by the Southern Association of Colleges and Schools Commission on Colleges or similar regional accrediting bodies.

“GAA student” refers to a student who graduates from a transfer-oriented associate degree program at a Virginia community college with a cumulative grade point average (GPA) of 2.5 or higher on a four-point scale and who intends to transfer to E&H. (Students with a minimum GPA of 2.0 are still eligible to be considered for admission and transfer of credit, but acceptance is not automatic.)

“GAA Contact” refers to staff members designated by each Virginia community college and by E&H who work with prospective GAA students.

Guaranteed Admission

GAA students are guaranteed admission to E&H and may expect the following:

1. Upon receipt of completed E&H application materials, E&H will guarantee admission to GAA students. No distinction will be made by E&H regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools for purposes of course equivalencies. However, the associate degree must be earned beyond high school graduation to qualify for exemption from lower level ETLA requirements (see attached Addendum).

2. GAA students admitted to E&H will have all transferable academic credits accepted at full value. Credits earned at accredited institutions other than Virginia's community colleges to satisfy the transfer-oriented associate degree will be treated on an equal basis as credits earned from Virginia's community colleges. Students must submit official transcripts from all colleges attended.
3. GAA students may transfer up to 62 semester hours from 2-year institutions toward the minimum of 120 semester hours required for a B.A. degree (124 for a B.S.). In addition, credit for courses completed through the International Baccalaureate or Advanced Placement programs will be accepted according to stated policies which can be found in the E&H Academic Catalog. E&H will inform the student at the time of enrollment of courses required for the Core Curriculum and the intended major that remain to be completed. The Academic Catalog states the courses required for graduation.
4. Acceptance into some degree programs at E&H is competitive (e.g., Athletic Training); thus guaranteed admission into E&H does not imply admission to these programs without further acceptance by the program or department offering the program.

Benefits to Virginia Highlands Community College Students

1. E&H waives the application fee.
2. Completion of the VHCC transfer-oriented associate degree program facilitates completion of E&H's Core Curriculum requirements, as demonstrated in the attached Addendum.
3. E&H will consider GAA students who enroll at E&H on the same basis as native students for admission to competitive programs, registration, financial aid, scholarships, student housing, parking, and any other opportunities open to native students at the junior level.
4. Through the community college GAA Contact, students can obtain the name and contact information for E&H's Transfer Admission Counselor, who will provide transfer students with appropriate advisement information.

Responsibilities

1. GAA students will follow all E&H application processes and all special departmental/program application procedures, deadlines, and grade point average requirements.
2. VHCC will assist prospective GAA students by advising students regarding courses needed to complete the transfer-oriented associate degree. The community college

ADDENDUM

Transfer Procedures for Core Curriculum Requirements – General

A maximum of 62 semester hours may be transferred from a community college or other two-year institution and applied toward graduation at Emory & Henry. Each course must have been graded C (2.0) or better in order to transfer.

Transfer students are required to meet all Emory & Henry College Proficiency, Core, and Modes of Inquiry requirements outlined in the catalog under “Core Curriculum Requirements” and “Requirements for Graduation,” with the exceptions noted below:

- Transfer students who have completed at least twelve semester hours of college credit following high school graduation are exempted from Transitions I (ETLA 100).
- Students who have completed at least twenty-six transferable semester hours are exempted from Foundations I (ETLA 101) and Lifetime Wellness (ETLA 103), but not the associated physical activity courses.
- Transfer students who enter Emory & Henry with at least forty-two semester hours are exempt from the Foundations II (ETLA 201) and the Emory Abroad requirements.

Completion of other specific requirements is achieved as follows:

VHCC Associate of Arts & Sciences Degree

GAA students are credited with all of the exemptions above. In addition, GAA students may meet the following requirements through the requirements of the AA&S degree. For specific course equivalencies, see the Transfer Guide.

- The college writing requirement is met in the transfer degree.
- E&H Modes of Inquiry requirements, Religion requirement, and Physical Education Activity requirements may be met through the General Studies requirements and/or electives of the transfer degree.
- The Mathematics requirement varies by major, but the transferable math courses included in the General Studies requirements of the transfer degree fulfill at least the minimum mathematics requirement of many majors.
- The Foreign Language requirement is met by completion of two courses in one language, or completion of a single course at or above the 102 level.

- Quantitative Proficiency and Computer Proficiency may be demonstrated by testing at E&H. GAA students may transfer CSC or ITE courses which fulfill the computer requirement.
- Any VHCC courses which are listed as equivalents to Emory & Henry courses designated Proficiency Intensive (Oral Communication, Written Communication, Critical Thinking, Ethical Reasoning, Quantitative Literacy) fulfill that Proficiency requirement.

GAA students have the following Core requirements to fulfill at Emory & Henry, as do native students at the same level:

- Great Works in Context (junior year)
- Connections (senior year)

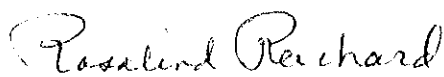
Transfer students may bring a maximum of 62 community college credits, leaving 58-62 credits remaining to meet minimum graduation requirements. Majors generally require approximately 30 credits in the discipline and minors require approximately 18 credits, leaving credits available to fulfill outstanding requirements.

will also make available information about E&H and the GAA to prospective GAA students enrolled in transfer-oriented associate degree programs.

3. E&H will maintain a transfer guide for use by counselors, faculty, and students at VHCC. This guide will be reviewed and updated on a regular basis by E&H and made available VHCC.
4. E&H will provide tracking data annually to VHCC on the performance of GAA students accepted through this agreement, to include comparisons with native students. The specific data and timing of these reports will be mutually determined by representatives of E&H and VHCC.

Review of the Agreement

1. The provisions of this agreement shall take effect when signed by the appropriate institutional representatives. Any changes, additions, or deletions to this agreement shall be made only after consultation with and agreement among officials at both institutions.
2. E&H and VHCC will review the GAA every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process. Changes will not adversely affect students already enrolled under the provisions of the existing GAA.
3. The GAA will remain in effect until terminated by either party upon written notice of intention to terminate. Such notice should be given one year in advance of the date of termination; students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.



President,
Emory & Henry College



President,
Virginia Highlands Community College